

BOARD OF GOVERNORS

Meeting Board of Governors
Date 11 January 2018
Time 16.00 – 16.45
Venue National College, Backstage Centre, Purfleet

Present **Governors**

Althea Efunshile	Chair
Bryan Raven	Vice Chair
Jane Button	Principal (P)
Marcus Davey	
Catherine Large	
Claire Paul	
Fern Potter	

In attendance

Felix Adenaike	Interim Vice Principal Finance (VP:F)
Calista Francis	Interim Vice Principal Curriculum (VP:C)
Melissa Drayson	Interim Clerk - outgoing
Fiona Chalk	Interim Clerk designate

Apologies Kim Bromley-Derry (Governor)
 Alex Fowles (Governor)
 James Jefferson (Governor)

Quorum (4) The meeting was quorate throughout

- | Item | Action
lead |
|--|------------------------|
| 1. Preliminary Business | |
| 1.i Apologies for absence
Apologies were accepted as listed above | |
| 1.ii Declarations of interest and urgent items of other business
There were no new items of business | |
| 1.iii Urgent items of other business
Bryan Raven requested to raise a matter under other business. This was agreed | |
| 2. Appointment of Clerk | |

The Chair reported that, following a national advertisement, she and the Principal had interviewed two strong candidates. The proposed candidate had demonstrated the experience and attitude that the Board required to support it with its current priorities.

RESOLVED: that the proposal regarding the appointment of the Clerk be approved

3. Strategy Day – follow up decisions

Recognising the need for swift action following the Strategy Day, and the timeline for the initial review, it was:

AGREED:

- (i) That, subject to the receipt of a detailed proposal and confirmation fees, proposed consultants be engaged in principle to provide immediate support to the Board in furthering its strategic review**
- (ii) That formal approval of a waiver to the financial regulations and the appointment be sought by written resolution**
- (iii) That a Board meeting should be convened in early February to receive the report arising from the initial work and to approve next steps.**

4. Senior staff recruitment

Oral update by the Principal

Interviews for the Chief Operating Officer, Director of Curriculum and Director of Employer Engagement positions would be held at the end of January. It was agreed that, in the light of the strategy day discussions, there should be no change to the recruitment timetable. The Board also discussed the recommendation within the rapid review that there should be a senior manager responsible for apprenticeships.

5. Other business

Bryan Raven sought the advice of governors on a presentation that he had been asked to give to the DCMS on apprenticeships within the creative industries. It was agreed that he should focus on the skills needs within the industry and state the important role of the National College as a provider. The DCMS should be encouraged strongly to work in partnership with the DfE on apprenticeships.

6. CONFIDENTIAL PART B ITEM

The Principal and staff in attendance left for this item

[A confidential minuted is held separately]

Signed (Chair):

Dated:

12 April 2018